



# GREEN PASTURES

## Residential Estate

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### **MINUTES OF THE ANNUAL GENERAL MEETING OF GREEN PASTURES HOME OWNERS ASSOCIATION HELD AT CHARISMA CHURCH HALL, KNYSNA ON 22 JUNE 2013 09H00**

#### **Owners present (with one vote per property):**

Erf 13612	-	D & J Swart
Erf 13613	-	A van Linge
Erf 13614	-	A & C Suijker
Erf 13638	-	J & P Kruger
Erf 13643	-	P Reyneke
Erf 13647	-	G van Zyl
Erf 13655	-	A Batistic & A Roodt
Erf 13657	-	J & P Kruger
Erf 13666	-	F van der Merwe
Erf 14037	-	S & S Meyer
Erf 13659	-	HP & MC Meyer
Erf 14045	-	J & P Kruger
Erf 14049	-	V Ribeiro

#### **Owners represented by Proxy holders:**

Erf 13645	-	J Robbertse
Erf 13616	-	B Utian
Erf 13622	-	L Stehle
Erf 13627	-	N & V Crossley
Erf 13639	-	E & C Schoeman
Erf 13746	-	RP Smit
Erf 13664	-	K Grobler
Erf 13669	-	R & R Liebenberg
Erf 13744	-	A Lage
Erf 14031	-	A Lage
Erf 14051	-	D Hillebrand
Erf 14055	-	E & R Vermeulen
Erf 13665	-	P O & A S de Kok
Erf 14029	-	K de Klerk

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Erf 13645 - J Robbertse  
Erf 13667 - B Eksteen  
Erf 13742 - P Reyneke

**1. Notice**

The Notice and Agenda for the meeting had been distributed to owners in terms of the Constitution. At 09h05 the meeting was opened with P Reyneke in the chair.

**2. Welcome and apologies**

The owners of 13 properties were present and had signed the attendance register. A further 17 owners had prior to the meeting nominated Proxy holders. No apologies were tabled. The total of 30 constituted a quorum and the Chairman declared the meeting properly constituted and that all resolutions passed were proper and binding.

**3. Approval of the minutes of the Annual General Meeting held on 30 June 2012**

No points were raised regarding the previous minutes.

Resolved:

That the minutes of the GPHOA AGM held on 30 June 2012 be approved unanimously.

**4. Chairman's report**

P Reyneke read the Chairperson's Report to the meeting.

Resolved:

That the Chairperson's report regarding the activities of the Committee during the past year be approved with special word of thanks to P Reyneke and the Committee for the work done.

**5. Approval of the Annual Financial statements for the year ending 28 February 2013**

The annual financial statements compiled by the Association's appointed accounting officer, Mariset Management, had been circulated to owners prior to the meeting. After a brief summary by the Treasurer of the statement it was

Resolved:

That the annual financial statements for the period 1 March 2012 to 28 February 2013 be approved with thanks to the financial officer.

**6. Approval of the Budget for the year ending 28 February 2014**

The proposed Budget for the financial year 1 March 2013 to 28 February 2014 had been circulated to the owners prior to the meeting.

The following matters were raised for discussion:

6.1 Levies

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Financial report as at 30 June 2012 was read to homeowners attending. Outstanding levies at 30 June 2013 amount to R62 613 of which include 9 owners that owe in total R45 787. Long outstanding debtors will be handed over to De Beer Joubert attorneys.

## 6.2 Expenditure

The expenses were kept as low as possible in order to save money to continue with the completion of the electric fence.

Resolved:

That the budget for the period 1 March 2013 to 28 February 2014 herewith be approved by the majority votes.

## 7. **Appointment of auditors for the next financial year**

Resolved:

That the appointment of Mariset Management as accounting officer for the year ended 28 February 2014 be approved.

## 8. **Appointment of architect**

Resolved:

That the appointment of Nico Vreken as Green Pastures Homeowners Association's architect be approved.

## 9. **Approval of house rules**

House rules will be changed to estate rules and will be version 2013.01

No rules have been changed for the current year. Changes can only happen at an AGM.

Resolved:

That the estate rules will be circulated to all owners. It was suggested that the current house rules be signed and every page be initialed by the chairman.

## 10. **Safety and general upkeep of Green Pastures**

Cameras are fully functional and is monitored at night time by Allsound. It is still the responsibility of each homeowner to secure their own property.

Request owners to please keep Green Pastures clean and to look after their animals and pick up if they mess on common property.

Additional electric fence quotes to be obtain to complete fence on Knysna Mara side. The current quote's total cost is plus minus R250 000 to complete the fence. We will have to do the tree felling and clearing at our own cost.

Resolved:

Additional quotes to be obtained. That the electric fence will be done in three phases and that we start with the first phase as soon as possible. E-mail send to homeowners before commencing with fence with final quote.

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## **11. Capital projects for future**

Entrance garden will be changed to cactus plants and security fence will be continued.

Resolved: Phase 1 of electric fence is herewith be approved by the majority votes.

## **12. Points arising from Agenda:**

### 12.1 Outstanding levies

Treasurer confirmed that the major outstanding levies (R45 000) stem from 9 owners.

Resolved:

That approval was given to the incoming committee to take legal action against owners not paying and to get a court order for not paying their levies.

### 12.2 Knysna Mara Fence

Pierre Reyneke informed owners that the Knysna Mara fence is in wrong place and should be moved 10 meters into Knysna Mara.

Resolved:

That a land surveyor to be appointed and beacon certificate to be issued before commencing with security fence

### 12.3 Architectural guidelines

Mr. G van Zyl concerned about architectural guidelines not in place.

Resolved:

That incoming committee gets instruction to review the architectural guidelines and changes be approved at next AGM.

## **13. Introduction of new committee members**

P Reyneke thanked the outgoing Committee on behalf of the meeting for the work done over the past year.

After nominations for committee members were requested and accepted by the meeting, it was-

Resolved:

### 13.1 That the following office bearers be elected:

E van der Merwe  
D Swart (treasurer)  
H Meyer

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S Meyer  
V Ribeiro  
B Utian

13.1 That E van der Merwe is unanimously being elected to the position of Chairperson of the Committee.

**14 Closing of meeting**

There being no further business the meeting was closed by the Chairperson who thanked all present for their attendance and participation.

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